



St. Joseph's College of Arts and Science **(Autonomous)**

Affiliated to Annamalai University, Annamalai Nagar | Re-Accredited by NAAC with 'A' Grade (4th Cycle)
Recognised under section 2(f) and 12(B) of the UGC Act, 1956 | A Christian Minority Institution

St. Joseph's College Road, Manjakuppam, Cuddalore - 607 001.

Ph: (Office) 04142-286311 | E-mail: josecol27998@gmail.com | Website: www.sjctnc.edu.in

Date: 07-09-2026

ST. JOSEPH'S COLLEGE, CUDDALORE ALUMNI ASSOCIATION **ALUMNI ASSOCIATION ELECTION NOTICE**

Dear and Respected Members,

Greetings from St. Joseph's College of Arts and Science (Autonomous)!

On behalf of the Secretary and the Ad hoc Committee, we express our sincere appreciation to all Committee members for their active participation and valuable contributions to the preparations for the Alumni Association Election.

As previously announced by the election committee, the election will be held on Sunday, 27th September 2026, from 10:30 a.m. to 12:00 noon at Alumni Hall I.

All registered alumni members are cordially invited to participate in the election. The Election Committee is requested to ensure that the election is conducted in a fair, transparent, democratic, and orderly manner.

Thank you for your cooperation and continued support.

Yours sincerely,

Rev. Fr. Dr. G. Maria Anandaraj,
Alumni Coordinator
Assistant Professor,
PG & Research Department of Computer Science & AI,

Dr. M. Arumai Selvam
Principal & Head, PG and Research
Department of Computer Science & AI,





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Date: 16-05-2026

ST. JOSEPH'S COLLEGE, CUDDALORE ALUMNI ASSOCIATION

DRAFT - ELECTION RULES AND PROCEDURES

(To be ratified by the General Body prior to the election)

Dear and Respected Members,

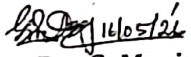
A draft of the "Rules Governing Election" has been prepared in consultation and discussion with the Drafting Committee and the same is circulated for review and for valuable suggestions, corrections, and recommendations for improvement.

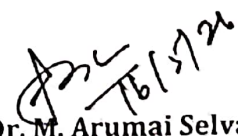
Such suggestion may be submitted on or before 23rd May, 2026.

The objective of these Rules is to ensure a transparent, fair, democratic, and orderly election for various offices of the Alumni Association.

Thanking you for your cooperation and with warm regards,

For and on behalf of the Alumni Election Committee.


Rev. Fr. Dr. G. Maria Anandaraj,
Assistant Professor,
PG and Research Department of
Computer Science & AI,
Alumni Coordinator


Dr. M. Arumai Selvam
Principal & Head, PG and Research
Department of Computer Science & AI,

1. MODE OF ELECTION

The election shall be conducted through secret ballot during the General Body Meeting of the Alumni Association convened for the purpose.

Voting shall be conducted physically and in person at the notified venue, date and time within the College campus.

2. ELIGIBILITY

Every registered alumni member shall be eligible:

- a. To vote in the election; and
- b. To contest and be elected to any eligible office of the Alumni Association.

Only registered alumni members whose membership has been duly verified shall be entitled to participate in the election process.

3. NOMINATION OF CANDIDATES

3.1 Alumni members wishing to contest in the election shall submit their nominations to the Election Committee on or before 10th June, 2026. (Contact 1. Mr. Vigneshwaran - 99941 96866, 2. Mr. Rushab Jain - 95668 49350)

3.2 Registered alumni members may propose or second the name of an eligible candidate on or before 10th June, 2026.

3.3 A candidate may contest only for one post in a particular election.

3.4 The last date and time for submission of nominations shall be on or before 10th June, 2026.

4. SCRUTINY AND PUBLICATION OF CANDIDATES LIST

4.1 The Election Committee shall scrutinize all nominations and verify eligibility.

4.2 The provisional list of candidates shall be published after scrutiny on 19th June, 2026.

4.3 Candidates may withdraw their nominations on or before 24th June, 2026.

4.4 The final list of contesting candidates shall thereafter be published on 3rd July, 2026.

5. ELECTION FEE AND DEPOSIT

No election fee or security deposit shall be collected from contesting candidates.

6. VOTING PROCEDURE

6.1 Voting rights shall be restricted to registered alumni members present at the General Body Meeting.

6.2 Each eligible member shall be entitled to one vote.

6.3 Proxy voting shall not be permitted.

6.4 Voting shall be conducted through secret ballot.

7. IDENTITY VERIFICATION

7.1 Alumni members shall produce their Alumni ID Card or any valid identity proof approved by the Election Committee at the time of voting.

8. CODE OF CONDUCT

8.1 All alumni members and contesting candidates shall maintain discipline, dignity, mutual respect, and transparency throughout the election process.

8.2 No candidate shall engage in defamatory campaigning, intimidation, bribery, or any activity prejudicial to the fairness of the election.

8.3 Any misconduct or violation of election discipline may result in warning, disqualification, or other appropriate action by the Election Committee after giving reasonable opportunity to explain.

9. ELECTION COMMITTEE

The Election Committee constituted by the Ad Hoc Committee shall organize the election as per the approved rules and procedures.

9.1 It belongs to the Election Committee to convoke the elective general assembly, conduct the election and to declare the results of the election.

9.2 It shall appoint the returning officer, the secretary and the tellers prior to the election and in consultation with the general body.

9.3 The returning officer shall preside over the election, ensure that the rules and procedures are faithfully observed and shall decide when controversies arise as per the norms.

9.4 The returning officer shall submit the report of the election and the results obtained in the voting to the election committee.

9.5 The tellers will assist the returning officer in the distribution of ballots, verification and counting the votes in the presence of the returning officer.

9.6 The secretary shall minute the proceedings and submit the report to the returning officer.

9.7 The Election Committee shall conduct and supervise the election process in a fair and impartial manner.

9.8 The Election Committee may be assisted by supporting committees for registration, verification, and logistics.

9.9 Members contesting in the election shall not be part of the Election Committee.

10. COUNTING OF VOTES

10.1 Counting of votes shall be conducted immediately after completion of polling.

10.2 The candidate securing the highest number of valid votes shall be declared elected.

10.3 In the event of a tie, the result shall be decided by draw of lots conducted by the Election Committee in the presence of candidates or their representatives.

11. UNCONTESTED POSTS

Where only one valid nomination is received for a post, the candidate shall be declared elected unopposed.

12. VALIDITY OF VOTES

12.1 To be valid, a vote must be free, secret, certain, absolute and determined.

12.2 The voting shall be treated as invalid if the number of votes exceeds the number of electors and the voting is without effect.

12.3 The decision of the Election Committee regarding validity of votes shall be final.

13. VENUE AND NOTICE

13.1 The election shall be conducted within the College campus.

13.2 The date, time, venue, and schedule of election shall be communicated in advance to all registered alumni members by the election committee.

14. DISPUTE RESOLUTION

Any dispute arising in connection with the election process shall first be referred to the Election Committee for resolution.

In exceptional circumstances requiring institutional intervention, the matter may be referred to the Secretary and Principal of the College, whose decision shall be final.

15. INTERPRETATION OF RULES

The Election Committee shall have the authority to interpret these Rules and to decide procedural matters not specifically covered herein, subject to the principles of fairness and transparency.